



WAYNE COUNTY
**CHILDREN'S
ADVOCACY
CENTER**

Board of Directors

Application

Effective 3.1.2018

THANK YOU FOR EXPRESSING INTEREST IN SERVING ON THE WAYNE COUNTY
CHILD ADVOCACY CENTER'S BOARD OF DIRECTORS.

To serve as Board Member for the Wayne County Child Advocacy Center (WCCAC), you must meet the following minimum eligibility requirements:

- In your current profession for a least 3-5 years
- Resident of Wayne, Ashland, or Holmes Counties for at least 3-5 years
- Never been removed from a Board of Directors
- Have no criminal record or pending criminal charges
- Be free of any real or perceived conflict of interest that might reasonably be expected to prevent you from acting in the best interest of the Wayne County Child Advocacy Center
- Complete an application and an areas of expertise/experience assessment contained in the application

The Board of Directors of the Wayne County Child Advocacy Center set policy, direct management, fundraise, and engage in public relations activities. It is essential that the Board of Directors have the skills, qualifications, and expertise to carry out these responsibilities. In general, the Board of Directors must have the ability to act in the best interest of the WCCAC, operate on a team at the Board level, promote the WCCAC in the community, and fundraise.

ATTRIBUTES

The WCCAC and current Board Members expect each Board Member have the willingness and time to serve, meetings are held monthly, as well as participate in and promote all fundraising endeavors. Board Members must also possess personal integrity, the highest ethical standards, objectivity, the ability to act without a real or perceived conflict of interest, and the ability to work productively with others.

EXPERIENCE

Because governance responsibilities are sensitive, confidential, and significant, Board Members must bring a high level of competency and experience to the role. They must possess the capabilities to exercise leadership, work within a team, think independently, respectfully voice ideas, concerns, etc., understand the difference between the Board's and leadership's roles, as well as possess sound judgement on difficult and complex matters that come before the Board. Therefore, the WCCAC requires Board Members to have at least 3-5-years' experience in their profession. The WCCAC serves Wayne, Holmes, or Ashland Counties, thus Board Members are required to live in any of those counties for at least 5 years.

Why is being on the WCCAC Board important to you? _____

From our experience, Board Members spend a minimum of 30 hours a year attending Board Meetings, serving on Committees, and fundraising. Depending on your level of involvement and commitment, this time might increase. Are you committed to dedicating the time and energy necessary to fulfill a position on the Board of Directors? YES NO

Print Name

Date

Signature

For Board use only...

Application accepted YES NO

Who will invite to Board meeting or inform of application denial? _____

Date invited to Board meeting _____

Date of Board meeting that the prospective Board Member will attend _____

Date the current Board of Directors will vote on prospective Board Member _____

Who will inform the new Board Member of their acceptance? _____

Date contacted _____

DISCLOSURES AND AGREEMENT

It is important that prospective Board Members understand that there is a risk of liability associated with acting a Board of Director for the WCCAC. The risk involves fiduciary responsibility.

This application is confidential and will stay at WCCAC.

If you are selected as a Board Member, the expectations are as follows:

- Must have the ability to act in the best interest of the WCCAC, operate on a team at the Board level, promote the WCCAC in the community, and fundraise.
- Attend 75% of all Board meetings and Committee meetings
- Attend all fundraisers or designated activities (if required by Resource Committee or PR Committee)
- Promote all fundraisers (if required sell tickets or obtain sponsorships if required by Resource Committee)
- Obtain at least one corporate/lane sponsor for bowling event- Strykes for Tykes
- Organize at least one team of bowlers for the bowling event- Strykes for Tykes
- Obtain required gift certificates (as determined by Resource Committee) from restaurants in Wayne, Holmes, and Ashland Counties for the gift card raffle
- Serve on either the Finance, Resource Development, or Marketing/PR Committee based on your interest and areas of experience and expertise and attend 75% of meetings
- Respond to all correspondence from fellow Board Members or WCCAC’s leadership within a reasonable amount of time. We are understanding of vacations, out-of-the-office meetings, etc. However, timely responses are expected.
- Keep all sensitive WCCAC information confidential, sensitive information may consist of client and family names, details of any investigation and exam, WCCAC’s financial statements.

Attached are job descriptions for Board Members and Committees. Board meetings are the third Thursday of January, March, May, July, September, and November, to occur at the Wayne County Children’s Advocacy Center from 8am-10am. Committee meetings to be determined by committee chair. Committees may need to meet more frequently when events, critical task completion, and alike are near.

Based on the needs of the WCCAC and my areas of interest, experience, and expertise, my talents and time are most useful on the _____ Committee.

I confirm that I have read and reviewed the WCCAC’s application in full, meet the requirements, and agree to adhere to all expectations. My signature below verifies my understanding and acceptance of these statements.

Print Name

Date

Signature